

P.S. 41 THE CROCHERON SCHOOL

Sari Latto, Principal
Joseph Ferrara, Assistant Principal
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Bayside, New York, 11361

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January 23, 2014

Dear Parents,

I am writing to inform you that we will enhance our Global Connect system (our ROBO calls that usually come from Mary Bow) to include contacting you via texting and e-mail in addition to the phone calls that you get at home and or on your cell.

In order for you to get this information, you have to provide us with a cell number and/or an e-mail address. Some of you already have this information in our system but many do not.

ALSO

I want to reinforce a safety procedure that we have in place with regard to signing in at the security desk.

- Photo ID must be presented.
- You must wear the yellow ID label throughout your time here.
- Return the ID to the security desk when you leave and sign out.

Visitors may only leave through the main entrance after returning the yellow pass.

Thanks for your attention to these two important matters. Please return the tear off if you are providing an updated cell number and/or an e-mail address. (Once this system is in place you should receive messages through all of these methods. If you don't, it means we don't have the information and you might want to provide it. **Please print very neatly.**

Thanks,

Sari Latto-Principal

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Global Connect

Child's Name _____ Child's Class _____

Parent's Name _____

Cell # _____ E-Mail _____